

2021 NZ MODEL PARLIAMENT

EXPRESSION OF INTEREST PACK

REGIONAL DELEGATION DIRECTORS

ABOUT NZMP

NZ Model Parliament (NZMP) is the youngest national event in UN Youth's calendar, first run in 2018. NZMP gives students the chance to learn about Aotearoa's Parliamentary system by giving them the opportunity to take on the role of a Member of Parliament. The event will run in Christchurch from **Friday 10th September - Sunday 12th September** (volunteer training on Thursday 9th September).

ABOUT REGIONAL DELEGATION

While NZMP is based in Christchurch, attendance is open to rangatahi throughout New Zealand. Travelling across the country alone and staying in an unfamiliar city creates a barrier to many young people. That's where the Regional Delegation program steps in: it provides a supportive environment for students throughout their stay in Christchurch, beyond just the hours of the conference. That includes taking care of meals, accommodation, transport (within Christchurch), as well as all forms of support, whether it be emotional, spiritual, social, or physical. Note that NZMP has not had a regional delegation in the past, making this a new frontier for the event.

REGIONAL DELEGATION DIRECTORS

Typically, two Co-Directors will be appointed. The Regional Delegation Directors will take the lead on planning and implementing the logistical elements of the delegation. They will lead the Regional Delegation volunteers and participants to create a safe, inclusive, and fun environment for students whilst they attend NZ Model Parliament. They will stay on-site with the delegation for the duration of the conference. The directors will work directly with Hana (Coordinator) and Ella (Assistant Coordinator) alongside being supported by the National Executive.

TERM

The Regional Delegation Director role will involve a commitment from appointment to the completion of any final reporting after the conference.

REGIONAL DELEGATION DIRECTOR RESPONSIBILITIES

The core responsibilities of the RD Directors are broken down below. The RD Directors will be supported in these responsibilities by the NZMP Committee and the National Executive.

Budgeting

A preliminary budget will be provided for you to work within the bounds of. You will be responsible for fleshing out and operationalising the specific costs. The National Finance Officer will be able to support you and will approve a final budget.

Logistics

You will be in charge of organising accommodation, meals, and travel for Regional Delegation participants and volunteers. This will involve confirming and liaising with an appropriate accommodation venue, identifying and ordering suitable meals outside conference hours, and coordinating transport within Christchurch for the delegation.

Communication

The directors will handle communication with students about the Regional Delegation. This includes passing on regular updates to students, as well as fielding any inquiries.

Volunteers

You will be involved in the appointment process for Regional Delegation volunteers, as well as coordinating and supporting the appointed volunteer team.

Welfare

The directors will need to put together a detailed welfare plan, as well as being prepared to deal with any welfare issues that arise during the span of the conference.

Fun!

On top of meeting pastoral needs, the Regional Delegation should also make for an enjoyable experience for students and volunteers alike! The directors should consider how to provide extra value to the delegation, ensuring everyone involved comes away with some new friends and having enjoyed their stay in Christchurch.

While the above categories describe the key responsibilities expected of the RD directors, other miscellaneous tasks may arise from time to time in the process of organising the regional delegation.

WHY SHOULD YOU APPLY?

Being a Regional Delegation Director will be a unique experience and an amazing development opportunity. If you have the skills we are looking for, we highly encourage you to apply! More specifically, below are five key reasons why you should apply.

Professional Development

You will gain transferable skills that will benefit you no matter what your future goals are. The opportunity will boost your resume and you will gain a lot of expertise from the other volunteers you will work with.

Community

The friends you make in our organisation are a big reason for people to come back again and again. This role is a great opportunity to meet new, like-minded and passionate people or work with your friends.

Fun

A role such as this will be a great deal of work, but it can also be fun! You will have the opportunity to present your own ideas for the delegation, work with awesome people and form memories for a lifetime.

Service

If you have participated in UN Youth events in the past, you will know just how educational and transformative they can be. This role is a fantastic way to give back to the organisation and contribute to the wider community through direct youth development.

Challenge

Organising a regional delegation is no small task. This role is really something that is significant and special – perfect for someone looking to extend or challenge themselves.

WHO SHOULD APPLY?

We encourage applications from people who demonstrate exceptional ability in the following four areas:

- **Passion:** Someone with a genuine interest in youth development and global affairs.
- **Leadership:** A leader who thrives in a collaborative team environment.
- **Communication:** The Regional Delegation Directors will be involved in liaising with a large number of stakeholders.
- **Organisational Skills:** Someone with the ability to organise a complex event over an extended timeframe and involving hundreds of participants.

Prior experience with UN Youth is beneficial, but not necessary.

ELIGIBILITY

There are some specific criteria to be eligible for the NZMP Regional Delegation Director positions.

You must:

- Be able to fully commit to the expectations of the role;
- Be no longer attending secondary school and be no older than 25 years old; and
- Have no criminal convictions.

TIKANGA MĀORI POLICY

Here at UN Youth, we believe it is important to incorporate Tikanga Māori principles into our operations as a way of cultivating a more equitable and inclusive environment for tangata whenua. We would encourage you to browse our Tikanga Policy before applying and considering how you might want to realise its principles should your application be successful: <https://unyouth.org.nz/about/tikanga-maori/>.

QUERIES

Questions about the role, application process or other queries can be directed to the NZMP Coordinator, Hana Drysdale (hana.drysdale@unyouth.org.nz).

HOW TO APPLY

APPLICATION PROCESS

1. Submit your application by emailing the NZMP Coordinator, Hana Drysdale (hana.drysdale@unyouth.org.nz) before the deadline.
2. Shortlisted applicants will undergo interviews conducted by the NZMP Committee/National Executive.
3. Regional Delegation directors will then be appointed from the pool of applicants.

Note that UN Youth reserves the right to reopen applications at its discretion.

REQUIREMENTS

- Contact and Personal details (personal details are collected purely for statistical purposes) :
 - Full name
 - Contact number
 - Contact email
 - Contact address
 - Date of Birth (dd/mm/yyyy)
 - University/institution
 - Year of Study
 - Course of study/majors
 - Contact email
 - Contact address
- Expression of interest outlining the following (bullet-pointed lists are acceptable):
 - Why do you think you are a good candidate for the role of Regional Delegation director? Please detail relevant skills and experiences you may have, especially any leadership, team management, event management and previous UN Youth experience (**Max. 250 words**)
 - What does a successful regional delegation programme look like to you? How would you maximise value to attendees? (**Max. 250 words**)
- Curriculum vitae of no more than two pages;
- Completed police check consent form (only fill in pages 2 and 3 – [click to download](#)); and
- Photo ID (for the purpose of the police check).

No extra documentation will be considered besides what is outlined above.

Applicants' other UN Youth positions will be taken into account during the selection

process and may be determinate in not appointing applicants.
Please contact us if you have any issues completing the requirements.

DEADLINE

- Applications are due to the NZMP Coordinator, Hana Drysdale (hana.drysdale@unyouth.org.nz) on **Wednesday 12 May 2021 at 11:59 PM**. Late applications will not be considered.

PRIVACY

We will hold your application on file for three years before securely deleting it. If you would like us to delete it within a reasonable time after decision regarding applications have been communicated, please email privacy@unyouth.org.nz